



For our client, a global leading company based in the city of Zug we are seeking a motivated

Experienced Demurrage Analyst

Primary Duties & Responsibilities:

- Provisional calculations of demurrage (vessels & barges)
- Input and updating data in the demurrage recording system Access
- Issuance of demurrage invoices & cover letters
- Preparing documents to support the demurrage claims
- Book & check incoming claims
- Inform Traders of cause of accrued demurrage costs
- Interaction with operators, middle office & traders in order to improve processes and mitigate costs
- Negotiation of incoming & outgoing claims
- Chasing customers for outstanding claims and keeping track of incoming funds
- Assist/advise contract desk with purchase & sales contracts with regards to delivery, nomination, Laytime & demurrage clauses

Requirements

- Fluency in English – written and spoken
- 4 – 5 years prior work experience in Demurrage
- Numbers oriented
- Willing to learn and to take responsibility
- Entrepreneurial thinking
- Initiative and communicative
- Reliable and a team player
- Holder of a Swiss work permit or EU National

If you are ready for this challenge or would like to have more information, please write in English to monika.zanella@mz-personal.ch including your CV.



PERSONALBERATUNG