



For our client a global trading company with offices worldwide we are looking to the headquarter in Zug, Switzerland fo a person to join as:

Trade Finance Specialist, 100%

Tasks:

- Responsible for guiding and executing all Trade Finance activities for a designated operations team.
- Presenting and following up on transactional financing matters with financing banks.
- Approving of issuing and/or confirming banks, reviewing and processing of Export Documentary Letters of Credits (Doc LCs), Standby Letters of Credit (SBLC) and Bank Guarantees (Gtees).
- Issuing, amending and paying of Import Doc LCs, SBLCs & Gtees.
- Checking and approving of LC presentations and claims under Export & Import Doc LCs, SBLCs & Gtees.
- Negotiating and approving of fees with financing banks.
- Updating of all trade finance information in the database.

Your professional profile:

- At least 3-5 years of experience working in a Trade Finance Specialist function within a global trading company and/or banking industry (strict requirement).
- Fluent in English – written and spoken, additional languages would be an advantage.
- Existing strong relationship with major European banks would be an advantage.
- Ability to adapt to changing market conditions and think 'outside of the box'.
- Good technical and practical knowledge of UCP 600/ISP 98/URC 522 and Incoterms.
- Understanding of bank's facility letters.

Your personal qualities:

- Strong negotiation skills.
- Excellent communication skills.
- Ability to work within a multi-cultural environment.
- Working in a team environment and yet being responsible for one's own files for the respective operation's section.
- Strong Excel skills would be an advantage.
- Ability to work under pressure and against deadlines.
- Swiss national or holder of a Swiss work permit.

The company will offer:

- A professional team
- Opportunity to work in a dynamic, international and multicultural trading environment
- Attractive workplace in the center of Zug
- Further education and career development possibilities

Do you feel addressed by this job? If so, we would be pleased to receive your complete application documents.