



For our client, a global trading company with offices worldwide we are looking to the headquarter in Zug, Switzerland for a person to join as:

Accountant with international VAT experience, 100%

VAT tasks:

- Handling VAT Intrastat reporting
- Checking and processing of invoices regarding VAT requirements
- Reconciling of VAT accounts with VAT returns
- Day to day booking of VAT related entries
- Grow into the role deputy to the VAT specialist

Accounting tasks

- Booking of payment orders in the accounting software J.D. Edwards
- Monthly bank reconciliations
- Support monthly, quarterly and year-end closing processes
- Cost entries in trading system
- Intercompany reconciliations
- Finalization of complete trading strategies

Your professional profile:

- At least 2 years experiences in Finance and Accounting in a multinational corporation or fiduciary service, at last 1 year experience with international VAT
- Certificate in Finance and Accounting (Fachausweis in Finanz- und Rechnungswesen) or equivalent education
- Advanced knowledge in MS Excel
- Fluent in English and German, both written and verbally

Your personal qualities:

- Reliable, accurate and exact working method
- Flexible, resilient and able to work under pressure
- A good team player and able to work independently

If you want to become part of a very team-oriented, flat, young and dynamic organization where your contribution will be recognized and rewarded, please contact us. Send your current CV in English and your references in confidence to the following address: email to Monika Zanella, info@mz-personal.ch